



## COVID -19..... Keeping Everyone Safe

**At Dyand / Wood and Energy we are taking every precaution to protect both staff and customers during the pandemic.**

### **In our offices and particularly our showroom**

- Numerous hand sanitizer stations are strategically located throughout the premises.
- Protective barriers have been erected at reception and sales desks
- Masks are mandatory and provided free to anyone entering without one
- Proper signage is maintained and visible recommending proper distancing and procedures.

### **Our field staff have been supplied with**

- Hand sanitizers
- Disinfectant wipes
- Gloves
- Masks

All staff have been instructed to maintain social distancing and to avoid contact with customers such as shaking hands. Our on staff Safety Officer keeps all staff updated on all recommendations issued by the Public Health Agency of Canada and Alberta Health Services.

We endorse and recommend following the Public Health Agency of Canada precautionary measures to promote safety and prevent the spread of the virus. These include:

- Washing your hands frequently and thoroughly with soap and water for at least 20 seconds. If soap and water are not available an alcohol based hand sanitizer should be used.
- Avoid contact with people who are sick
- Avoid touching your face, eyes, nose and mouth.
- Stay home if you are sick
- Clean and disinfect frequently touched objects and surfaces.
- Cover your mouth and nose with your arm when coughing or sneezing
- Avoid all non essential travel.

All workers including contractors are expected to follow all government Public Health Orders and if they experience any flu like symptoms ( fever, cough, shortness of breath, runny nose, sore throat) are requested to stay home and contact Health Link 811 to get directions for testing.

We will maintain a continuing effort to keep staff and customers safe during these challenging times.

Regards,

Art Dyck, Chairman and Founder